

Advisory Notice

This notice has been prepared for the conference participants to provide information and guidance that will make your travel to the 2019 WFME World Conference more convenient and memorable. It covers aspects of travel tips, conference schedules and hints on practical and social issues.

Name badge information (Correction due by March 22)

Input data of your **name & country** during the online registration process will be **printed on your nametag**. Please check your data at **MYPAGE** after login and modify the data **by March 22 (Fri)** if necessary.

Useful Information

Please visit the linked page when you make your travel plan to attend the WFME 2019.

[Before Departing
Your Country](#)

[After Arriving
Korea](#)

From Airport to the Grand Walkerhill Seoul (Conference Venue)

There are several ways to get to the Grand Walkerhill Seoul, the venue of the WFME 2019.

[How to get to the venue](#)

Venue Information

[Grand Walkerhill Seoul](#)

- Address: 177 Walkerhill-ro, Gwangjin-gu, Seoul 143-708, Korea
- Tel.: +82-2-455-5000

On-site Registration Desk

Please bring your **'Confirmation Notice'** and present it to our staff at the Registration Desk in order to receive your name badge with a kit bag. **'Confirmation Notice'** will be individually sent to you **on April 1 (Mon)**.

The location and operating hours of the Registration Desk will be as follows:

Date	Location	Operating Hours
April 7 (Sun)	Grand Hall Foyer (B1)	12:00 ~ 19:00
April 8 (Mon) ~ 9 (Tue)	Vista Hall Foyer (B2)	08:00 ~ 17:30
April 10 (Wed)		08:00 ~ 11:30

Receipt & Certificate

- If you already paid the registration fee, you can print out "Receipt" at the "MYPAGE" on the official website of the WFME 2019 (www.wfme2019.org) after Log-in.
- The certificate of attendance can be printed out at the "My Page" on the official website from the first day of the conference, April 7 (Sun).

Preview Room for Speakers

All speakers are requested to visit the **Preview Room** to check and **up-load your presentation file(s) at least 3 hours before your session starts** to ensure your presentation file(s) appear(s) properly.

Please carefully read the [Presentation Guidelines](#) for the details.

The location and operating hours of the Preview Room will be as follows:

Date	Location	Operating Hours
April 7 (Sun)	Grand Hall Foyer (B1)	12:00 ~ 19:00
April 8 (Mon) ~ 9 (Tue)	Ida 1 (B2)	08:00 ~ 17:00
April 10 (Wed)		08:00 ~ 12:00

Industry Exhibition

Industry exhibition will be held during the 2019 WFME World Conference at **Grand Hall 1~3 (B1) from April 8 (Mon) to 10 (Wed)**. 27 exhibition booths will be exhibited so, visit the exhibition hall and meet the industry leaders.

All luncheons and coffee breaks (April 8 ~ 10) will be held at the foyer of the Grand Hall (B1), the exhibition venue.

Social Event

You are cordially invited to the social events as below. For the admission, you are asked to wear your name badge for all events.

Category	Welcome Reception	Gala Dinner	Lunch	Coffee Break
Date & Time	April 7 (Sun) 18:00 ~ 21:00	April 9 (Tue) 18:30 ~ 21:00	April 8 (Mon) ~ 9 (Tue) 12:30 ~ 14:00	April 8 (Mon) ~ 10 (Wed) 10:30 ~ 11:00 & 15:30 ~ 16:00
Venue	Walker Hall 1&2 (1F)	Vista Hall (B2)	Grand Hall Foyer (B1)	Grand Hall Foyer (B1)
Dress code	Casual attire	Business attire	Casual attire	Casual attire
Menu	Standing buffet & Cocktail bar	Int'l Buffet & Beverage bar	Sandwiches buffet	Coffee & Tea

Disclaimer

The information and contents provided in this notice is intended purely as a guidelines and service for participants and visitors to the 2019 WFME World Conference. The information may change at any time and without notice. The event and organizer accept no responsibility or liability whatsoever related to this publication.

Further Information

For further information, please visit the official website of the WFME 2019 at www.wfme2019.org